



KIEFFER DESIGN GROUP  
INTERIOR DESIGN & PROCUREMENT

## PROCUREMENT SERVICES

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Budget Generation  
Leadtime Analysis  
Logistics in Transport  
Purchasing of FF&E & OSE  
Scheduling and Deliveries  
Vendor Negotiations  
Claims Processing  
On-Site Installations

Warranty & Maintenance  
Manuals  
Project Completion Review  
Bid Submittals  
Specification Package Reviews  
Processing Vendor Selections  
Expediting Orders

We efficiently source, purchase, track and coordinate installations of FF&E and OS&E products for you. We buy direct from thousands of vendors and manufacturers and negotiate aggressively to ensure that our clients receive the best products and pricing possible. With over 27 years of experience, members of nationally recognized organizations such as ASID and NEWH, NCIDQ certified and ISHP (international society of hospitality purchasers) industry accredited designer on staff, globally, KDG provides the most innovative, reliable, cost-effective solutions possible.

Our sophisticated procurement software handles the complexity of any given project and provides instant access for clients or project team. All documents and reporting are transparent. We provide full access to all documents as we act on your behalf and seek the best solutions for the budget and schedule.

Whether you choose KDG to design your project or to serve as your purchasing agent; our expertise, reliability and integrity – and your peace of mind – are always part of the package.